

Suzanne Mohamed

Learning Designer

CONTACT

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RELEVANT EDUCATION

Master's Degree in Adult Education

University of Ottawa

Sep. 2013 - Jan. 2015

SKILLS

- Extensive knowledge of adult learning principles
- Proficient in using a variety of content authoring tools such as Articulate 360 suite, D2L HTML Editor, and H5P
- Experience with learning management systems (LMS) such as Moodle, Blackboard, and Brightspace.
- Strong project management skills, including developing timelines, and working with SMEs
- Excellent interpersonal skills and communication skills.

PROFILE SUMMARY

Highly experienced and results-driven learning designer with over 13 years of experience in adult education, designing and delivering effective learning solutions for diverse audiences. Skilled in conducting needs assessments, developing instructional materials, and using a range of technologies to deliver engaging and interactive training programs.

RELEVANT WORK EXPERIENCE

Instructional Designer

Sheridan College | July 2023 - Present

- collaborates with subject matter experts and stakeholders to analyze learning needs, define learning outcomes, and create learning plans that align with business goals
- designs interactive and engaging course content for some of the strategic training projects in the college using the latest content-authoring tools
- utilizes a variety of technological tools to enhance the design and delivery of effective faculty development courses and programs
- creates and manages project timelines using a variety of project management tools, planning check-ins as necessary to stay on track and address any challenges

Volunteer Instructional Designer

Rumie | Feb. 2023 - July 2023

- created "Bytes" - bite-sized microlearning to a wide audience
- conducted in-depth research on a variety of topics
- used concise text, images, videos, and interactive content such as quizzes to create engaging e-learning experiences
- adhered to the writing and design standards of the company to ensure that the content resonates with the intended audience
- edited content based on feedback from SMEs and stakeholders before publishing the Bytes on Rumie website

English as a Foreign Language University Lecturer

Qatar University | Jan2022 - June 2023

- developed student-centered materials and integrated educational technologies to enhance learning outcomes
- aligned teaching and assessment with course and program learning outcomes and strategies
- created project implementation plans, assigned tasks, and tracked progress using project management tools

Certified Language Examiner

LARC Funded by the Government of Canada - IRCC | Dec 2018 - Dec 2021

- conducted language proficiency assessments using various assessment tools
- matched clients with appropriate government-funded courses based on their needs and interests
- adhered to policies and procedures for accurate and consistent test scoring and administration
- ensured confidentiality and security of tests
- demonstrated respect and sensitivity to the diverse needs of clients

English for Academic Purposes College Professor

Algonquin College | Aug 2011 - Oct2019

- developed, modified, and effectively delivered in-person, hybrid, and online courses to adult learners
- effectively used learning management systems such as Blackboard, Brightspace Moodle, and Google Classroom
- designed a variety of formative and summative assessments to measure learners' progress, and identified any knowledge gaps that need to be addressed
- used assessment results and learners' feedback and reflections to modify learning plans

English as a Second Language Teacher

Ecole Des Adultes Le Carrefour | Jan 2020 - Sep. 2021

- planned lessons that engaged learners while learning knowledge and skills needed to integrate into the Canadian society and workforce
- delivered in-person, hybrid, and online courses to language learners
- designed a variety of formative and summative assessments to measure learners' progress, and identified any knowledge gaps that need to be addressed using a portfolio-based language assessment approach,